

Agenda for a meeting of the Corporate Overview and Scrutiny Committee to be held on Tuesday, 27 February 2024 at 5.00 pm in Committee Room 1 - City Hall, Bradford

Members of the Committee – Councillors

| LABOUR | CONSERVATIVE | LIBERAL DEMOCRAT | GREEN |
|---|----------------|------------------|-------|
| Azam Alipoor Robinson D Green Mohammed Regan | Loy F Ahmed | Stubbs | Love |

Alternates:

| LABOUR | CONSERVATIVE | LIBERAL DEMOCRAT | GREEN |
|--|----------------------|------------------|--------|
| Tait M Hussain Shafiq Wood A Ahmed Shaheen | Glentworth Davies | Griffiths | Warnes |

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. **Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place.** Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- **Members of the public are respectfully reminded that this is a meeting that is being held in public NOT a public meeting. The attendance of the public to observe the proceedings is welcome.**
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

To:

Jason Field, Interim Director of Legal and Governance

Agenda Contact: Yusuf Patel/Jane Lythgow

Phone: 07970 411923/07970 411623

E-Mail: yusuf.patel@bradford.gov.uk/jane.lythgow@bradford.gov.uk

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The Director of Legal and Governance will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct – Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

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An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

(1) *Members must consider their interests, and act according to the following:*

| <i>Type of Interest</i> | <i>You must:</i> |
|--|---|
| <i>Disclosable Pecuniary Interests</i> | <i>Disclose the interest; not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i> |
| <i>Other Registrable</i> | <i>Disclose the interest; speak on the item</i> |

Interests (Directly Related)
OR
Non-Registrable Interests (Directly Related)

only if the public are also allowed to speak but otherwise not participate in the discussion or vote; and leave the meeting unless you have a dispensation.

Other Registrable Interests (Affects)
OR
Non-Registrable Interests (Affects)

Disclose the interest; remain in the meeting, participate and vote unless the matter affects the financial interest or well-being

(a) to a greater extent than it affects the financial interests of a majority of inhabitants of the affected ward, and

(b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest; in which case speak on the item only if the public are also allowed to speak but otherwise not do not participate in the discussion or vote; and leave the meeting unless you have a dispensation.

- (2) Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (3) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. MINUTES

Recommended –

That the minutes of the meeting held on 11 January 2024 be signed as a correct record (previously circulated).

(Yusuf Patel / Jane Lythgow – 07970 411923 / 07970 411623)

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Yusuf Patel / Jane Lythgow – 07970 411923 / 07970 411623)

5. REFERRALS TO THE OVERVIEW AND SCRUTINY COMMITTEE

The Committee will be asked to note any referrals received and decide how it wishes to proceed, for example by incorporating the item into the work programme, requesting that it be subject to more detailed examination, or refer it to an appropriate Working Group/Committee.

B. OVERVIEW AND SCRUTINY ACTIVITIES

6. UNIVERSAL CREDIT

1 - 10

The Strategic Director Corporate Resources will submit a report (**Document “AC”**) which examines the progress of, and plans for, the full roll out of Universal Credit and the implications for residents and the council.

Recommended –

That Corporate Overview and Scrutiny Committee notes the progress being made in the roll-out of UC in the District.

(Caroline Lee - 07811 088655)

7. BUSINESS RATES AND COUNCIL TAX COLLECTION 11 - 24

The Strategic Director Corporate Resources will submit a report (**Document “AD”**) which examines performance in and challenges for Business Rates and Council Tax collection.

The new Business Rates Rating List came into force on 1 April 2023. The report also examines this and sets out an approach to encouraging early engagement by residents in Council Tax collection.

Recommended –

That this committee notes, and gives its view on, progress in the collection of Council Tax and Business Rates.

(Caroline Lee - 07811 088655)

8. QTR 3 FINANCE POSITION STATEMENT FOR 2023-24 AND 2024-25 BUDGET UPDATE 25 - 138

The Director of Finance will submit a report (**Document “AE”**) which provides Members with the forecast year-end financial position of the Council for 2023-24 and sets out the unprecedented scale of its financial challenges. It outlines the revenue and capital budgets and the year-end forecast financial position based on information at the end of December 2023. It states the Council’s current reserves and school balances.

The report also summarises the ongoing action being undertaken to address the current challenges and further urgent action that will be required to secure a sustainable financial position. The Council has applied for Exceptional Financial Support from Government which if agreed, would be provided in the form of a capitalisation directive which would allow the Council to borrow to fund revenue expenditure.

Recommended –

The Corporate Overview and Scrutiny Committee is being asked to review and comment on the Qtr 3 Finance Position Statement for 2023-24.

(Andrew Cross - 07870 386523)

9. WORK PROGRAMME 139 - 152

The Chair of the Corporate Overview & Scrutiny Committee will submit a report (**Document “AF”**) which includes the Corporate Overview and Scrutiny Committee work programme for 2023/24, which are attached as appendix 1 to Document “AF”.

Also attached as appendix 2, is a list of unscheduled topics for 2023-24.

Recommended –

- (1) That the Committee may choose to add to or amend the topics included in the 2023-24 work programme.**
- (2) That Members consider any detailed scrutiny reviews that they may wish to conduct.**

(Mustansir Butt - 01274 432574)